Business

Associate of Applied Science Degree

Program code: AAS.BUSINESS

This AAS degree establishes a foundation for a successful management career while enabling students to explore a wide variety of business topics. The program is designed to enhance skills and employability for students who desire a career path in management as well as those who choose the entrepreneurial path. The AAS in Business permits students to complete certificates in Accounting, Business Management, Human Resource Management, Marketing, Project Management or Retail Management and to apply those credits towards completion of the AAS in Business degree. Students may also select courses from a cross section of the aforementioned disciplines.

PROGRAM OUTCOMES

Upon successful completion of this program, students should be able to:

• demonstrate an understanding of fundamental business concepts through the integration of the functional areas of business into a comprehensive plan,

• interpret and present business-related financial information,

• use Microsoft Office applications to create business documents, data files and presentations;

• demonstrate the ability to communicate effectively,

• identify effective human resource practices,

• demonstrate an understanding of key legal concepts as they apply to business, e.g. torts, crimes, ethics, and contracts;

• identify effective interpersonal strategies for individual and group situations.

CAREERS

Career opportunities include managers, coordinators, or supervisors in areas such as project management, human resource management, customer service, or retail management.

OREGON INSTITUTE OF TECHNOLOGY (OREGON TECH) articulation agreement

Admission to Oregon Tech is not guaranteed. Students must apply for admission to Oregon Tech in accordance with the then-existing rules, policies and procedures of Oregon Tech. Students are responsible for notifying the Oregon Tech Admissions and Registrar’s Office when operating under an articulation agreement to ensure their credits transfer as outlined in this agreement. In order to utilize this agreement, students must be attending Clackamas Community College during the above catalog year. Students must enroll at Oregon Tech within three years of this approval. To transfer CCC’s Business AAS degree to Oregon Tech, students must have been enrolled at CCC in 2016-17 and they must transfer to Oregon Tech before or during 2019-20.

For information contact Sharon Parker, 503-594-3075 or sharonp@clackamas.edu

BUSINESS ASSOCIATE OF APPLIED SCIENCE DEGREE: 1ST YEAR

**Business Core CREDITS**

BA-101 Introduction to Business 4

BA-224 Human Resource Management 4

BA-131 Introduction to Business Computing 4

BA-223 Principles of Marketing 4

BA-205 Business Communications with Technology 4

BA-211 Financial Accounting I 4

BA-226 Business Law I 4

BA-206 Management Fundamentals 4

BA-212 Financial Accounting II 4

BA-213 Decision Making with Accounting Information 4

BA-217 Budgeting for Managers 3

WR-227 Technical Report Writing

 or BA-225 Business Report Writing 3-4

BA-280 Business/CWE 3

**communication CREDITS**

WR-121 English Composition 4

**Human Relations**

BA-285 Human Relations in Business 4

**computation**

BA-104\* Business Math

 or MTH-065 Algebra I 3-4

**pe/health/ safety**

— — PE/Health/Safety/First Aid requirement

 (see page 82) 1

**Business program electives**

— — Business program electives 32

Credits required for this degree: 93-95

\* For this degree, BA-104 meets the Related Instruction Computation requirement.

BUSINESS PROGRAM ELECTIVES

Any Business Administration (BA) or Business Technology (BT) course not included in the Business AAS program; or up to 12 credits from CS-125P, CS-125R, CS-133VB, CS-135DB, CS-135I, CS-135S, CS-135W, EC-201, EC-202, COMM-111, MTH-111, MTH-243, and MTH-244 may also be used to satisfy program electives.